# REVOTESTING

**USER GUIDE- Web** 

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### STARTING REVO TESTING TECHNOLOGY AND LOGGING IN

To start REVO App, open Google Chrome browser and go to <u>REVO Application</u>.

Before you can log in to REVO App, REVO Testing Technology's administrator must give you a user login and password to log in to the system.

#### LOGIN

### Enter your user id and password to login

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Username				
Password				
	Login		Forgot Password	1

#### FORGOT PASSWORD

By clicking on Forgot Password on the login screen, the user will be prompted to enter user id. Reset password link will be sent via email to your registered email address.

# NAVIGATION

The REVO App consists of the following areas:

- •
- Header Toolbar •
- Left navigationWork area

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Users	NWR 513H	07/03/19 06:00	14	1120	1625	36	3	48	41482	11867	5.9	
	InfodatTestWell	04/21/19 04:00			4433				112			
	DemoWell	04/07/19 11:00	26	1220	3457	64	24	18	13900	2681	57.1	15 🖕
My Profile Support	Left Navigation						~	ork Area				1 - 4 of 4 items

## HEADER

In the top right corner, you will find the user email and the logout button. Clicking on Logout button will end your current session.

#### TOOL BAR

The system toolbar is located directly under the site's header and contains + Add Well and Well Search bar.

## LEFT NAVIGATION

This will allow you to navigate to the following sections of the application:

- o Wells
- o My Profile
- o Support
- o Feedback

NOTE: Navigation options will vary based on your user role.

#### WORK AREA

This section will vary based on where you are within the application.

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Accounts	Name	Last Reading	Choke Size	WHP	BHP	MCFH (gas)	BOPH (Oil)	BWPH (H2O)	Chloride	GOR	Oil Cut	%LFR	
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Support	Left Navigation						w	ork Area					
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## WELLS

The Wells page shows the list of wells users have access to. Clicking on a well will take the user to well data entry screen.

- Well screen lists all wells user has access to.
- Well section has two views: Active or All Wells. Active Well selection will show all wells that are in Active status. All Wells will show all available wells.
- Clicking on Name or Last Reading will sort data in ascending or descending order.
- Search bar will allow user to search by well name, API number, County and State.
- Recently Viewed displays last 5 wells visited..

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	Wells 🕂 Add We	ell								Q	Well Search	
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## WELL DATA ENTRY

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- The data entry tab will have a +Add Reading button, which will allow a user to Add Well Reading
- Clicking Edit / Delete, will allow the user to Edit or Delete selected record.
- You can also click on an existing reading to edit.
- Text that does not fit in the cell, will include a tooltip.

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# EXPORT

To export data in Excel format, select the Export icon at the top right corner. Clicking on the button will export an Excel file, and is usually stored in Download folder of your computer. File name of the excel contains well name and date/time it was created.

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# MY PROFILE

My profile page will allow you to change your personal information.

My Profile		
Information		
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		Close Update

- This tab will allow you to modify or change your First Name, Last Name, Phone Number and Password.
- Be sure to select Update once you have confirmed your changes.

#### SUPPORT

Support page shows email and phone number to contact REVO for help.



## FEEDBACK

Feedback pages allows you to send feedback to help improve the product to REVO. Enter the subject and message to send.

Feedback		×
SUBJECT*		
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	Close	Send Message